

**OUTER BANKS EVENT AND BANQUET PLANNER**  
**Special Event, Banquet, Luncheon, or Dinner Meeting Venue**  
**The Saltaire ~ Duck North Carolina**

**All rates and event fees include all taxes.**

**Corporate Event Rate:** \$2,500 includes all taxes and use of the common areas of the house, the pool and grounds 8 a.m. to 5 p.m. for up to 25 attendees.

**Optional Daily Maid Service: \$120 per day** which does not include cleaning the kitchen area.

**Optional Special Event & Banquet Services**

**Small Event Fee** where food and drink will be served such as breakfasts, brunch, luncheons, dinners or parties: **\$350** for events with up to 14 guests; rates for events with more than 14 guests adjusted based on number of guests.

**Large (50 or more guests) Event Fee: \$3,000** includes all taxes, tables, chairs and place settings (dinnerware, glassware and silverware) for up to 125, table and chair set-up and post event clean-up.

Tables & Chairs for 125 Guests:

20 – 48” Round Tables that seat 6 or 7

6 – 30” High Café Tables for Cocktails

12 – 36” Square Card Tables

125 White Polyvinyl Chairs with Padded Seats

Please note that **table linens or the tent are not included** and must be rented. The tent plus all optional items, including the dance floor, side curtains, lights, fans, etc. are not included and must be rented.

Pre-Event Set-up: The Saltaire will set up the tables and chairs before your event. Your caterer or other independent contractor will set the tables, including the placement of table linens, dinnerware, glassware, silverware, and centerpieces.

Post-event Clean-up: The Saltaire will take care of cleaning and removing the tables and chairs as well as removing all trash after you event.

**Area Attractions / Recreational Activities**

Corporate guests will also enjoy nearby restaurants, shops, and nightlife, as well as the Outer Banks' renowned fishing, sightseeing, and pristine beach.

**Enjoy 5 world-class golf courses on the Outer Banks**

You can choose from several golf courses in close proximity to [The Saltaire](#). Contact us about discounts on admission fees that may be available, or if you would like us to send additional information about the courses and their amenities.